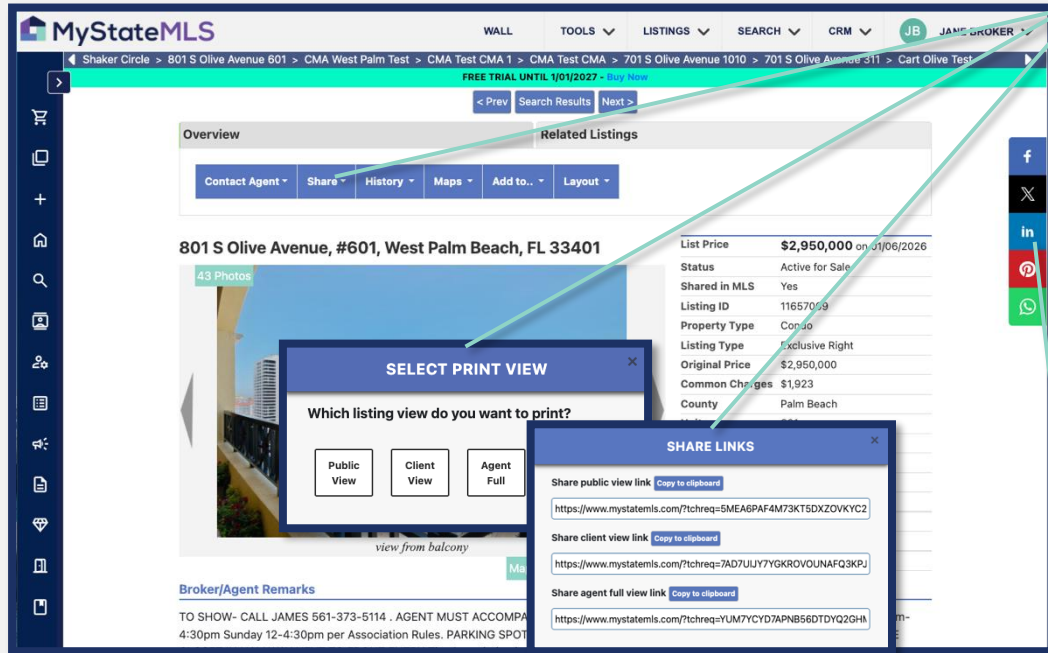


Emailing and Printing a Listing



To share or print a listing, open the property and select **Share** from the top menu. From the Share dropdown, you can choose, **Printer Friendly, Email or Links**.

Selecting a View

For both **Printer Friendly** and **Share Links**, you must first select the type of view:

- **Public View** – Displays basic property information
- **Client View** – Displays property details branded with your contact information
- **Agent Full View** – Includes the most comprehensive listing data, including member fields

After selecting your preferred view, you can print the listing or copy the link to share.

Sharing on Social Media

You can also use the social media icons located on the right side of the listing page to quickly share the **Public View** on platforms such as Facebook, X, LinkedIn, and others.

Emailing a Listing

Selecting **Email** allows you to send a branded version of the listing directly from the system. You may:

- Personalize the email message
- Include marketing text or additional notes
- Select up to five recipient email addresses

Once customized, click **Send Email** to deliver the listing.

