

Nonlawyer Disclosure

Instructions for the Licensee: Before you begin filling out the next form, you must provide this disclosure to the landlord or tenant. If you are completing forms for both landlord and tenant, each must receive their own disclosure.

1. Write your name in the first five spaces labeled "Name" and sign at the bottom.
2. If you are assisting a landlord or tenant who cannot read English, you must read this disclosure to them aloud.
3. Give the completed disclosure to the landlord or tenant and keep a copy for your records. Retain both this disclosure and all forms you provide for at least six (6) years.

_____ (Name) informed me that he/she is not a lawyer and therefore cannot give legal advice, cannot explain my legal rights or remedies, cannot instruct me on how to testify in court, and cannot represent me in court.

Under Rule 10-2.1(b) of the Rules Regulating The Florida Bar, a "paralegal" is defined as someone working under the supervision of a licensed Florida attorney, an out-of-state attorney authorized to practice law in Florida, or a foreign attorney authorized to practice in Florida. This person performs delegated legal work for which the supervising attorney is responsible. Only those who meet this definition may use the title "paralegal."

_____ (Name) has advised me that he/she is not a paralegal under this definition and may not call himself/herself one.

_____ (Name) explained that he/she may only type factual details exactly as I provide them in writing into the blanks on the form. Aside from typing, _____ (Name) may not tell me what information to include or complete the form on my behalf. However, if I am using a form approved by the Florida Supreme Court, _____ (Name) may ask me factual questions needed to fill in the blanks and may also explain the steps for filing the form.

Landlord or Tenant Acknowledgment:

_____ I can read English.

_____ I cannot read English, but this disclosure was read to me by _____ (Name) in _____ (Language), which I understand.

Landlord or Tenant signature

Licensee signature

Landlord or Tenant signature