

# CONFIRMATION OF AGENCY STATUS

Every real estate licensee must disclose their agency status in a real estate transaction to any unrepresented buyer or seller they are directly working with. The purpose of this Confirmation of Agency Status is to verify that this disclosure has taken place. Copies of this confirmation must be given to all parties who sign it. For the purposes of this agreement, "Seller" refers to both sellers and landlords, while "Buyer" refers to both buyers and tenants. This notice outlines the agency status of the Licensee (or their company) in this transaction:

The real estate transaction concerning the property located at:

PROPERTY ADDRESS

**SELLER NAME:** \_\_\_\_\_  
**LICENSEE NAME:** \_\_\_\_\_

**BUYER NAME:** \_\_\_\_\_  
**LICENSEE NAME:** \_\_\_\_\_

in this consumer's current or prospective transaction is serving as:

- Transaction Broker or Facilitator.**  
(not an agent for either party).
- Seller is Unrepresented.**
- Agent for the Seller.**
- Designated Agent for the Seller.**
- Disclosed Dual Agent (for both parties),**  
with the consent of both the Buyer and the Seller in this transaction.

in this consumer's current or prospective transaction is serving as:

- Transaction Broker or Facilitator.**  
(not an agent for either party).
- Buyer is Unrepresented.**
- Agent for the Buyer.**
- Designated Agent for the Buyer.**
- Disclosed Dual Agent (for both parties),**  
with the consent of both the Buyer and the Seller in this transaction.

This form was provided in writing, as required by law, to any unrepresented **buyer prior to the drafting of an offer to purchase**, or to any unrepresented seller **prior to the presentation of an offer to purchase**, or (if the Licensee is listing a property without an agency agreement) **before the execution of that listing agreement**. This agreement also confirms that the Licensee's Agency or Transaction Broker status was communicated orally prior to the provision of any real estate services. Additionally, it acknowledges that the buyer or seller, as applicable, has been informed of their right to file complaints alleging violations of Tenn. Code Ann. § 62-13-312 within the time frame specified under Tenn. Code Ann. § 62-13-313(e) with the Tennessee Real Estate Commission, located at 710 James Robertson Parkway, 3rd Floor, Nashville, TN 37232. Phone: (615) 741-2273. However, this notice alone does not create an agency agreement or establish an agency relationship..

***BROKER COMPENSATION IS NOT SET BY LAW AND COMPENSATION RATES ARE FULLY NEGOTIABLE.***

By signing below, the parties confirm receipt of the Confirmation of Agency Relationship disclosure provided by the Realtor®, acting in the capacity of Agent/Broker or another designated status for the Seller/Landlord and/or Buyer/Tenant, in accordance with the National Association of Realtors® Code of Ethics and Standards of Practice.

Seller Signature	Date	Buyer Signature	Date
Seller Signature	Date	Buyer Signature	Date
Listing Licensee	Date	Selling Licensee	Date
Listing Company		Selling Company	

*NOTE: This agreement is made available by My State MLS exclusively for its members to use in real estate transactions and must be used in its original format. By downloading or utilizing this agreement, you agree not to modify, alter, or edit its content, except for filling in the blank fields provided, and acknowledge that any such changes are made at your own risk. The use of the My State MLS logo is strictly limited to official forms created by My State MLS and is prohibited on any other agreements. This form is subject to updates, and it is the member's responsibility to ensure they are using the most current version.*